

BINGEN CITY COUNCIL MINUTES

December 19, 2017

The meeting was called to order by Mayor Barnes J. Barnes at 7:05 p.m. Council members present: Catherine Kiewit, Ryan O'Connor, Phil Jones, and Student Council Member Cesar Robles. Staff present: Deputy Clerk Cheyenne Willey, City Attorney Chris Lanz. Audience present: Ken Alexander, Ken Park.

Approval of Meeting Minutes – December 5, 2017

The meeting minutes of the December 5, 2017 regular council meeting were corrected as follows:

Page 1, paragraph 1

“Staff present: Deputy Clerk Cheyenne Willey, City Attorney Chris Lanz, ~~Police Chief Mike Hepner~~. Audience present: Ken Park, Tammy Kaufman, Jessie Burke, Jonathan Cohen, Matt Siegel, Gabe Grenauer, Richard Foster, Tony Gilmer, Devin Reck, Bethany Vermaas, John James Newman.”

Page 2, paragraph 5

“Reck said the road surface would be ~~17~~ 17.5 feet below the tracks.”

Page 2, paragraph 15

“Reck explained that the green spaces represented areas for possible vegetation or rocks. He noted that sometimes rock is necessary due to soil composition and topography.”

Page 3, paragraph 6

“Bethany Vermaas said between 5 and 5.5%.”

Page 4, paragraph 2

“Reck said the next step would be to go to work on the right of way purchase. He noted that his wife’s family was recently impacted by a right of way purchase, so he understands the need for early communication. Reck said the human aspect is very important and he doesn’t want any surprises.”

Page 4, paragraph 6

“John James Newman said he felt it was not a new idea. He noted that in the past the main issue preventing a crossing project had been interrupting the rail traffic as all proposals required the tracks to be closed for a week during the construction phase.”

Page 4, paragraph 11

“Reck said ~~there would be five or six foot sidewalks along the roadway~~ the sidewalk along the roadway would be five or six feet wide.”

Page 6, paragraph 8

“John James Newman said as a significant adjacent property owner, he would like to see comprehensive plan designation eventually updated to mixed use.”

Page 7, paragraph 8

“McElwee said next year ~~need~~ the Port of Hood River intends to have consultants and legal help available to hear proposals in order to effectively process sophisticated proposals. He said there was a definite need to prepare.”

Council Member Kiewit moved to approve the meeting minutes of the December 5, 2017 regular council meeting as corrected. Council Member Jones seconded the motion and it was unanimously passed.

Public Hearing, Proposed 2017 Budget Amendments

Mayor Betty J Barnes opened the public hearing regarding the proposed 2017 budget amendments.

Deputy Clerk Willey read a memo explaining the proposed changes, and answered questions regarding the proposed amendments.

Mayor Betty J Barnes closed the public hearing.

Proposed Ordinance 2017-12-679, Proposed 2017 Budget Amendments

Council Member Kiewit moved to approve Proposed Ordinance 2017-12-679, Proposed 2017 Budget Amendments as presented. Council Member Jones seconded the motion and it passed unanimously.

Water Utility SCADA Contract Award

Ken Alexander, Gray & Osborne, presented the proposal received from TSI for \$112,266.00. Alexander notes that the proposal was about \$4,000 higher than what Gray & Osborne engineers had estimated, so he felt the figure was very appropriate. He also mentioned that the bid did not reflect the cost completely accurately, as it had been rounded to an even number. Alexander said there would be an additional \$.55 included for taxes, bringing the final total bid amount to \$112,266.55.

Council Member Kiewit asked Alexander to clarify the timeline for soliciting the bid. She said she understood the request for proposals opened on December 14, 2017 and closed on December 19, 2017.

Alexander explained that the request for proposals opened just after the final Bingen City Council meeting in November, 2017.

Council Member Kiewit asked if it was normal to only receive one bid.

Alexander said no, and explained that all of the companies on the City of Bingen's Small Works Roster declined to bid. He mentioned that TSI actually produces the product to be installed.

Council Member Jones said TSI would essentially be completing two parts of the project, the production and installation.

Alexander said yes, TSI would supply the equipment as well as install it. He said none of the electrical contractors either locally or on the Small Works Roster were interested in being the "prime", but TSI was willing and had the proper licensure.

Mayor Barnes reminded the council that the project was declared an emergency priority, and awarding the contract was time-sensitive.

Alexander noted that Gray & Osborne made an extra effort, asking the companies on the Small Works Roster to submit bids.

Council Member O'Connor said that TSI would probably be more familiar with the equipment and installation process as opposed to a smaller company

Alexander said not necessarily. He explained that many of the smaller companies are very adept but simply too busy. He said the project would need to begin as soon as the contract was awarded.

Council Member Kiewit pointed out that the proposal did not include a cost itemization. She asked Alexander if Gray & Osborne vetted the proposal thoroughly.

Alexander said a detailed estimate was completed, but a lump sum bid was requested for convenience. He said he didn't have the estimate calculations with him, but noted that the numbers were available if requested.

Council Member Jones moved to award the Water Utility SCADA Contract to TSI in the amount of \$112,266.55. Council Member Kiewit seconded the motion and it passed unanimously.

Council Member O'Connor asked Alexander what the timeline going forward would look like.

Alexander said he would like to see the contract signed by January 1, 2018, and then the project would be completed within the next six weeks. He said by the middle of February, 2018, the system should be fully online. Alexander noted that the first four weeks could consist of putting together the components, which would then be implemented over the next two weeks.

Proposed Humboldt Street Project Design Engineering Consultant Agreement – Gray & Osborne
Ken Alexander said he wasn't sure if the council was ready to make a decision on the agreement, but he had decided to provide it anyway. He explained that funding was secured from the Transportation Improvement Board (TIB), so Gray & Osborne put together an engineering consulting agreement per TIB requirements. He said the council didn't have to approve it yet but it should be reviewed soon. He noted that Mike Meskimen put the contract together.

Council Member Kiewit asked for clarification regarding the grants awarded. She said she was aware the City of Bingen applied for two grants and received a single funding package that accounted for both grants. She asked if anything changed when the grants were combined.

Alexander said not really, and noted that Bingen was actually getting more than what would normally be received from TIB.

Mayor Barnes said no pieces of the grants were removed in the consolidation.

Council Member Kiewit said she knew that Council Member Mann would want to address underground utilities before approving the agreement.

Alexander said he understood, but explained that underground utilities would be outside of the scope of work for this project. If the utilities were concurrently placed underground that would be fine, but that would have to be a different project.

Council Member Kiewit asked if the City wanted underground utilities or a separate sidewalk done, that it would have to be part of a separate proposal.

Alexander said yes. He noted that the second project would have to be arranged very quickly to get done with a similar timeline.

Mayor Barnes asked Alexander if he was going to check with Klickitat County PUD, or if the City should.

Alexander said that he believed former City Administrator Jan Brending had intended to do that.

Mayor Barnes said she would speak with Jan Brending to see if she had contacted the Klickitat County PUD, and then confer with Alexander.

Council Member Kiewit said she thought Klickitat County PUD intended to move the power poles anyway, and said if they already needed to be relocated, why not go underground. She said she was curious about the cost of accomplishing the necessary changes compared with placing the utilities underground.

Ken Alexander said he hoped that some groundwork in communication had been laid already.

Mayor Barnes asked the council what action they would like to take on the proposed agreement.

Council Member Kiewit said she felt comfortable with the agreement, and moved to approve the Proposed Humboldt Street Project Design Engineering Consultant Agreement with Gray & Osborne as presented. Council Member O'Connor seconded the motion and it passed unanimously.

Storm Water Update

Ken Alexander said he had one last to discuss, explaining that Gray & Osborne had almost finished the storm water and traffic calming report. He said many discussions had been had with Mr. Kish, a Jefferson Street resident who has concerns about water being redirected to his home and basement.

Alexander said he and others from Gray & Osborne had been working with Public Works Superintendent David Spratt, and the report was very close to being finalized.

Alexander said a couple of storm drains had been discovered, and according to a former Bingen Public Works Director, the drains had been intentionally abandoned to be plugged naturally. Alexander explained that the drains were abandoned because they did not lead the water to be infiltrated or collected, and instead caused runoff to flood homes on other streets.

Council Member Kiewit said the purpose of pipes to collect storm water was to infiltrate or carry the water to be collected with other pipes in a system, not to dump the runoff water into someone's yard. She said the issue has been on the council's mind for a while, and that she wasn't sure the problem should be addressed house by house. Kiewit suggested address the area as a whole instead, due to the severity of the problem.

Mayor Barnes said it would be wise to let Gray & Osborne look at all available options and come back with their report.

Ken Alexander said he hoped the report would be ready in January, 2018, or a few weeks thereafter.

Council Member Kiewit asked if more investigation had been done around the driveway and property of Our Savior Lutheran Church regarding the path and flow of the runoff.

Ken Alexander said the findings were not conclusive yet, but talking to Mr. Kish had helped eliminate options that won't affect the problematic flow. He reiterated Mr. Kish's concern about water affecting basements if infiltrated on location.

Council Member Kiewit thanked Ken Alexander for his time and work.

Proposed Resolution 2017-020, Establishing 2018 Salary Schedule for Non-Union Represented Employees

Mayor Barnes explained that the proposal for Non-Union Represented Employees reflected the same Cost of Living Adjustment (COLA) as received by Union Represented Employees.

Council Member Kiewit moved to approve Proposed Resolution 2017-020, Establishing 2018 Salary Schedule for Non-Union Represented Employees as presented. Council Member O'Connor seconded the motion and it passed unanimously.

2018 Agreement to Purchase Water

Mayor Barnes pretty good increase especially on interties

Council Member O'Connor reason for almost 50% increase

Mayor Barnes they did a study with a consulting company. Been figuring out for a couple of years what to charge

Council Member O'Connor so they have been figuring out their costs

Mayor Barnes yes they feel that this is a justified increase

Council Member Kiewit not comfortable. On water committee when negotiated. Water committee has not met as required. Need to hear from White Salmon to hear what is driving the costs

Mayor Barnes agree, wouldn't hurt to hear reasoning. Tried to find out but was told that it was what it was.

Attorney Chris Lanz completely reasonable

Council Member Kiewit approved budget based on info that is no longer accurate

Council Member O'Connor Need justification

Council Member Kiewit motion to table until meeting with White Salmon. Council Member Jones seconded

Conditional Use Permit Application 2017-005, The Society Hotel, 405 E Franklin

Council Member Kiewit motion to finalize CUP. Council Member O'Connor seconded

Discussed variance

Old Business

The Watershed Company Proposal for Environmental Consulting Services – Shoreline Master Program

SMP not finalized by DOE. Got 2 public comments. Tribes, fish and wildlife. Called watershed (company hired to do previous work on SMP) asked what cost would be to address comments. Not a full fledged new contract, just amending

Council Member Kiewit motion to approve not to exceed 2900. Council Member O'Connor second.

Radcomp Back Up Infrastructure Upgrades Agreement

Council Member Kiewit motion contingent on bias being backed up, Council Member Jones second SANTA Parade

Same as always. East to west streets.

Council Member Kiewit can loop out to her neighborhood because several children.

Mayor Barnes then will have pizza, hot chocolate, candy, cookies, Stephanie porter/rooftop ministries will decorate, she got Harmony of the Gorge coming to sing carols.

Council Member Kiewit parade starts at 6, 630 at park

Council comment

Council Member Kiewit underwood fruit fire – in the time of the emergency it was difficult to get info due to lack of power. Felt well connected from texting people who knew what was going on. Other people may not have been able to find info on closures, evacuations, etc. emergency plan, wanted to follow up.

Going to have Jeff King come talk. Instant info may not be available. Emergency 911 call/text available. Would like to recap with DEM.

Council Member Kiewit when comms go down how do we communicate water issues, safety, etc. brought to light by this emergency.

Mayor Barnes agree at some point emergency plan should be made more accessible to citizens to share protocols

Mayor Barnes streets look beautiful getting comments, business looks beautiful. Christmas tree. Remember to thank city employees, Insitu, port, etc. when you see them.

Volunteers have been amazing.

9:15

Mayor Barnes open house?

No

Mayor Barnes not huge turn out but positive feedback. Most everyone seemed to like underpass proposal. Spoke with one of the original port commissioners who was

Mayor Barnes Income survey at 530-730. Now collected 109 surveys total. Before it was 25 mail, 25 door to door. Coming back Thursday. Need 158 responses. Did have badges, had 3 volunteers not just one, they had 4 reps. They had a script to work from.

Ken Alexander good news. Thank you

Everyone thanked

Voucher Approval

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date December 19, 2017. The council by unanimous vote does approve for payment the following list: Payroll EFT, Checks 19629-19632 (dated 12/15/2017) totaling \$18,082.33.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date December 19, 2017. The council by unanimous vote does approve for payment the following list: Checks 19633-19665 (dated 12/19/2017) totaling \$44,861.89.

The council adjourned 9:15 pm.

City Clerk

Mayor