

BINGEN CITY COUNCIL MINUTES

February 2, 2016

The meeting was called to order by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Catherine Kiewit, Dan Armstrong, and Stephanie Porter. Council members absent: Izzy Schroder. Staff present: City Attorney Chris Lanz, City Administrator Jan Brending. Audience: Michelle Scott, Mark Daniel – The Watershed Company.

Approval of Minutes – January 19, 2016

Stephanie Porter moved to approve the minutes of the regularly scheduled meeting on January 19, 2016 as presented. Catherine Kiewit seconded the motion and it was unanimously passed.

Draft Shoreline Master Program Review

Mark Daniel, The Watershed Company, provided an overview of the process for developing the Shoreline Master Program. He provided information on the key milestones to date, information contained in the draft Shoreline Master Program and the process remaining to adopt the program.

Catherine Kiewit asked Mark Daniel to describe high intensity designation.

Mark Daniel said Table 7-1 identifies the type of uses allowed in a high intensity designation. Daniel said the high intensity designation is assigned to shoreline areas that currently support high-intensity uses related to commerce, transportation or navigation, or are suitable and planned for high-intensity water-oriented uses. He said this includes industrial uses.

Catherine Kiewit asked how the program affects the use of barges.

Mark Daniel said the program encourages water oriented uses and therefore supports the activity.

Jan Brending noted that a number of water-related activities may require permits from other agencies such as the Corps of Engineers.

Mark Daniel asked council members to submit any comments or questions to Jan Brending. He said the next version of the Shoreline Master Program will be submitted by the end of February.

Jan Brending noted that the program has been posted to the city's web site and has been provided to SDS Lumber Company.

Klickitat County Emergency Medical Services District No. 1, Cities Board Representative

Betty Barnes said the city has received a letter from the Klickitat County Emergency Medical Services District No. 1 nominated Tony Gilmer as the cities' representative on the board. She said the three cities must accept or reject the nomination.

Catherine Kiewit moved to accept Tony Gilmer as the cities' representative to the Klickitat County Emergency Medical Services District No. 1 board. Stephanie Porter seconded the motion and it was passed unanimously.

Public Hearing – Proposed 2016 Budget Amendments

Betty Barnes opened the public hearing regarding proposed 2016 budget amendments.

Jan Brending reviewed the proposed amendments noting that the beginning cash balances have been amended to match actual. She said because expenditures have been amended it is necessary to amend the overhead cost allocation.

Betty Barnes closed the public hearing.

Proposed Ordinance 2016-04-660, Amending the 2016 Budget

Catherine Kiewit moved to adopt ordinance 2016-04-660, amending the 2016 budget. Stephanie Porter seconded the motion and it was unanimously passed.

Proposed Resolution 2016-001, Closing the 1995 Bond Reserve Fund and the 1995 Bond Redemption Fund

Jan Brending said the city has two funds related to the 1995 Sewer Bonds which were paid off in 2015. She said the originating fund for the monies was the Sewer Fund. Brending said the resolution provides for transferring any remaining funds to the Sewer Construction and Maintenance Fund.

Catherine Kiewit moved to adopt Resolution 2016-001, Closing the 1995 Bond Reserve Fund and the 1995 Bond Redemption Fund. Stephanie Porter seconded the motion and it was unanimously passed.

All-Terrain Vehicle Equipment Bid

Betty Barnes said the city received three bids for the all-terrain vehicle with DJ's having the lowest bid and the only bid that met the specifications.

Stephanie Porter moved to accept the bid for all-terrain vehicle equipment from DJ's Repair/Mountain Sports in the amount of \$11,434.64. Catherine Kiewit seconded the motion and it was unanimously passed.

Appointment of Mayor Pro Tempore

The council discussed the duties of Mayor Pro Tempore.

Stephanie Porter moved to appoint Catherine Kiewit as Mayor Pro Tempore. Dan Armstrong seconded the motion and it was unanimously passed.

Committee Appointments

The council agreed to move discussion of committee appointments to the next council meeting when Izzy Schroder could be present.

Proposed Resolution 2016-002, Authorizing Signers on the Financial Accounts

It was noted that "Stephanie Porter" needs to be changed to "Catherine Kiewit."

Stephanie Porter moved to adopt Resolution 2016-0092, Authorizing Signers on the Financial Accounts as corrected. Dan Armstrong seconded the motion and it was unanimously passed.

Treasurer's Report, December 2015

Jan Brending presented the Treasurer's Report for December 2015. She noted the report includes some additional documents: showing the ending cash balances for each fund, showing the difference between the originally adopted 2015 budget and the final 2015 budget, and the reconciled overhead cost allocation.

Stephanie Porter moved to accept the December 2015 budget report. Dan Armstrong seconded the motion and it was unanimously passed.

Mayor's Update and Council Comments

Klickitat County Economic Development Authority

Betty Barnes noted that she has been reappointed to the Klickitat County Economic Development Authority.

New Resident Information

Catherine Kiewit said the council had previously discussed providing new residents with information about Bingen.

Jan Brending noted that there is a "Things to Know" tab on the city's web page. She said will develop a "Things to Know about Bingen" brochure.

Dog Bite

Betty Barnes reported there was a recent dog bite incident in Bingen. She said the designation of "potentially dangerous dog" is being appealed to the court.

Catherine Kiewit said she recently spoke with someone who was in the park. She said the resident carries a knife with her when she is walking in Bingen because of her fear of dogs running at large.

Voucher Approval

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2016. The council by unanimous vote does approve for payment the following list: checks 18174-18199 (dated 02/02/16) totaling \$51,395.23. General Fund – \$26,319.29; Street - \$3,716.39; Water - \$13,871.02; Sewer - \$3,430.80; Treatment Plant - \$4,057.73.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2016. The council by unanimous vote does approve for payment the following list: EFT (dated 12/31/2015) totaling \$1955.53. General Fund – \$124.45; Water - \$1,347.89; Sewer - \$218.77; Treatment Plant - \$264.42.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date February 2, 2016 The council by unanimous vote does approve for payment the following list: payroll EFT and checks 18169-18173 (dated 01/31/2016) totaling \$19,449.53. General Fund – \$7,601.00; Street Fund - \$2,896.62; Water Fund - \$2,130.01; Sewer Fund - \$384.51; Treatment Plant Fund - \$6,437.39.

The council adjourned at 8:20 p.m.

City Clerk

Mayor