

BINGEN CITY COUNCIL MINUTES

December 17, 2013

The meeting was called to order by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Betty Barnes, Laura Mann (arrived at 7:50 p.m.), Catherine Kiewit, Sandi Dickey, Maria Perez, Monica Lizama, Izzy Schroder. City Administrator Jan Brending and City Attorney Tad Connors and Chris Lanz were present. Audience: Mike Hepner, Amber Marra, Tracy Wyckoff.

Approval of Minutes – December 3, 2013

Catherine Kiewit moved to approve the meeting minutes of the December 3, 2013 regular council meeting as presented. Sandi Dickey seconded the motion and it was unanimously passed.

Bingen-White Salmon Police Department Update

Tracy Wyckoff said it has been really quiet and he is busy planning ahead for next year. He said he hopes to purchase some additional equipment by the end of the year. Wyckoff said he is looking forward to next year.

Catherine Kiewit asked if the review of department policies and procedures had taken place.

Wyckoff said it is about 97% complete. He said he needs to make some changes regarding evidentiary procedures but wants to wait until the office is moved in 2014. Wyckoff said he is looking at training another officer for handling evidence so that he will have two officers available to handle evidence. He said search and rescue will be handled by the county with an officer from the Bingen-White Salmon Police Department doing management and coordination for any search and rescue events.

Betty Barnes said she received a complaint about a car prowler but let the citizen know that they need to report the incident to the police department.

Mike Hepner said he did receive a call about a car prowler on West Franklin.

Wyckoff asked if these are new prowlers. Barnes and Hepner said yes.

Public Hearing – 2013 Proposed Budget Amendments

Betty Barnes opened the public hearing regarding amendments to the 2013 budget.

Jan Brending reviewed the proposed amendments. She noted that she provided the city council with a document showing the original 2013 budget adopted a year ago compared to the proposed amendments. Brending said the budget documents also include an updated overhead allocation calculation based on the proposed amendments.

Betty Barnes closed the public hearing.

Proposed Ordinance 2013-17-627, Amending the 2013 Budget

Catherine Kiewit moved to approve Ordinance 2013-17-627, amending the 2013 budget. Izzy Schroder seconded the motion and it was unanimously passed.

Public Hearing – Proposed Amendments to Bingen Municipal Code 15.04, Building Code

Betty Barnes opened the public hearing regarding amendments to Bingen Municipal Code 15.04, Building Code.

Jan Brending said the amendments were reviewed by Dean Nygaard. She noted one correction on page 7, the table reference should be Table A-33-B not Table A-35-B.

Catherine Kiewit said she believes the reference numbers in Section 15.04.021 are not correct.

Betty Barnes closed the public hearing.

Proposed Ordinance 2013-16-626, Amending Bingen Municipal Code 15.04, Building Code

Sandi Dickey moved to approve ordinance 2013-16-626, amending Bingen Municipal Code 15.04, Building Code as corrected and authorizing Section 15.04.021 to be corrected as necessary. Catherine Kiewit seconded the motion and it was unanimously passed.

Proposed Amendment to Personal Services Contract, Gray & Osborne Inc.

Jan Brending said the proposed amendment to the Gray & Osborne Inc. contract for wastewater planning services extends the date through December 31, 2014. She noted that work on the project has been delayed for a number of reasons and are the result of both cities required work, not the contractor.

Catherine Kiewit moved to approve the personal services contract amendment with Gray & Osborne, Inc. for wastewater planning services extending the contract to December 31, 2014. Sandi Dickey seconded the motion and it was unanimously passed.

Proposed Amendment to Public Works Contract, Grindline Skateparks Inc.

Jan Brending said the proposed amendment extends the contract to March 31, 2014. She said the project has been delayed due to the cold weather.

Izzy Schroder moved to approve the proposed amendment to the public works contract with Grindline Skateparks Inc. extending the contract to March 31, 2014. Sandi Dickey seconded the motion and it was unanimously passed.

Proposed Change Order #3, Grindline Skateparks Inc.

Jan Brending said Grindline Skateparks has proposed a change order regarding the type of vaults to be installed for the irrigation system. She said David Spratt has reviewed the proposed change and agrees that they will be easier to replace if necessary in the future. Brending said the change order saves the city \$537.50 including sales tax.

Sandi Dickey moved to approve Change Order #3 with Grindline Skateparks Inc. Izzy Schroder seconded the motion and it was unanimously passed.

Proposed Resolution 2013-012, Establishing 2014 Salary Schedule for Non-Union Represented Employees

Betty Barnes said the union employees are receiving a 2.5% cost of living increase for 2014. She said the proposed resolution provides the same cost of living increase for non-union employees.

Izzy Schroder moved to approve Resolution 2013-012, Establishing 2014 Salary Schedule for Non-Union Represented Employees. Catherine Kiewit seconded the motion and it was unanimously approved.

Proposed Mutual Aid Agreement Between Wasco, Hood River and Sherman County Fire Defense Districts and Klickitat and Skamania County Fire Protection Agencies

Betty Barnes said the proposed mutual aid agreement is similar to the mutual aid agreement for law enforcement.

Jan Brending said the fire department supports the mutual aid agreement and specifically sited that Hood River has ladder truck that could be used if needed on a fire in Bingen.

Sandi Dickey moved to authorize signing the Mutual Aid Agreement Between Wasco, Hood River and Sherman County Fire Defense Districts and Klickitat and Skamania County Fire Protection Agencies. Catherine Kiewit seconded the motion and it was unanimously passed.

Mayor's Update and Council Comments

Christmas Parade and Santa in the Park

Betty Barnes said that everything is set for Saturday, December 21. She said the parade will leave the fire department around 4:30 p.m. and end up at the park about 5:00 p.m. Barnes noted that Angels Bakery will be providing cookies, Beneventi's will provide pizza and MoJava will provide hot chocolate. She said fire pits will be providing with some barriers in place for protection.

Catherine Kiewit thanked Betty Barnes for putting the Christmas Parade and Santa in the Park event together.

Laura Mann's Last Meeting

Betty Barnes recognized Laura Mann and noted that this will be her last council meeting. She thanked Laura for her work.

New City Attorney

Betty Barnes recognized that Chris Lanz was in attendance as the city's new attorney.

Council Vacancy

The council asked if anyone had applied for the council seat. Jan Brending said not yet.

Fire Grant

The council asked if the fire grant had been submitted. Jan Brending said yes. She noted that Congresswoman Jaime Herrera Beutler submitted a letter of support.

New Resident Information

Catherine Kiewit said it would be helpful to have some information available for new residents so they understand such things as building permits are required and dogs are required to be licensed.

Jan Brending said she can work with Dena Riggelman to put something together. She said she will also put it on the city’s web page.

Waterline Replacement

Jan Brending said Gray & Osborne has completed a pre-design report that is being sent to Washington Department of Health. She noted that a 3-inch line down Lois Lane comes off of the old line that is being replaced. Brending said David Spratt and Gray & Osborne agree that the Lois Lane line should also be replaced at the same time. She said Gray & Osborne has suggested extending the old line down to connect to the city’s larger system as an emergency water source. Brending said that portion of the line will be bid as an alternative bid item. She said Gray & Osborne feels there is enough funding to do all the work that is proposed.

Port of Klickitat Road

The council asked staff to contact the Port of Klickitat about the recent paving work on East Marina Way that appears to be failing in areas. Betty Barnes asked Jan Brending to talk to David Spratt to see if the area in question could be cold patched.

Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date December 17, 2013. The council by unanimous vote does approve for payment the following list: checks 16348-16373 (dated 12/17/2013) totaling \$29831.24: Current – \$5334.79; Street – \$1141.33; Street Construction & Maintenance Fund - \$7926.50; Water - \$3054.20; Sewer - \$873.86; Treatment Plant - \$989.96; 1995 Bond Redemption Fund - \$1,200.00; Water Construction & Maintenance - \$7865.63; Sewer Construction & Maintenance Fund - \$1005.85; Treatment Plant Improvement Fund - \$439.12.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date December 17, 2013. The council by unanimous vote does approve for payment the following list: checks 16348-16373 (dated 11/30/2013) totaling \$1682.21: Current – \$1682.21.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date December 17, 2013. The council by unanimous vote does approve for payment the following list: EFT, payroll checks 16341-16347 (dated 12/13/2013) totaling \$18063.02. Current – \$7956.67; Street - \$1879.19; Water - \$1607.11; Sewer - \$278.97; Treatment Plant - \$6341.08.

The council adjourned at 8:10 p.m.

City Clerk

Mayor