**BINGEN CITY COUNCIL MINUTES**

**February 1, 2022**

**Meeting Via Teleconference – Audio Recorded**

The meeting was called to order by Mayor Pro Tempore at 7:08 pm after some technical difficulties with Zoom. Councilor Phil Jones joined the meeting from City Hall. Council members present: Phil Jones, Joseph O’Sullivan, Isolde Schroder, Ryan O’Connor and Brittany Spratt. Staff present: City Administrator Krista Loney, City Attorney Christopher R Lanz. Audience Present: Fire Chief Carl Spratt.

**Oath of Office Jones**

City Attorney Chris Lanz swore in Phil Jones into the Bingen City Council Position #3.

**Oath of Office O’Sullivan**

City Attorney Chris Lanz swore in Joseph O’Sullivan into the Bingen City Council Position #4.

**Oath of Office O’Connor**

Mayor Pro Tempore swore in Ryan O’Connor into the Bingen City Council Position #1.

**Oath of Office Loney**

Mayor Pro Tempore swore in Krista Loney into the Bingen City Administrator Postion.

**Bingen Fire Department Update**

Chief Spratt provided a summary document for the month of January listing 12 incidents and added that a 13th incident wasn’t included on the report. Chief Spratt and Superintendent David Spratt will travel to Olympia on Friday, February 4 to retrieve the donated brush truck from the Department of Natural Resources.

**Bingen-White Salmon Police Update**

Chief Hepner did not attend the meeting.

**West District Court Adult Probation Services Update**

City Attorney Chris Lanz was notified that the Klickitat County Commissioners are exploring other ways to finance the adult probation department for the County. At present, cities do not contribute to the costs of probation monitoring for adults convicted of non-felonies. No action is required at this time, the update is for informational purposes only.

**Minutes of January 18, 2022 Regular Council Meeting**

Council member Schroder made a motion to approve the minutes, with corrections, from the January 18, 2022 regularly scheduled City Council meeting. Council member O’Connor seconded the motion and it passed unanimously.

**Minutes of January 25, 2022 Special Meeting**

Council member Jones made a motion to approve the minutes from the January 25, 2022 special meeting. Council member O’Connor seconded the motion and it passed unanimously.

**Signatories for City of Bingen Bank Account**

Council member Schroder made a motion to add Joseph O’Sullivan, Mayor Pro Tempore, and Krista Loney, City Administrator, as signers for the City of Bingen bank accounts. Council member O’Connor seconded the motion and it passed unanimously.

**Ordinance 2022-01-722 Banks**

Council member Schroder made a motion to approve Ordinance 2022-01-722 Banks. Council member Jones seconded the motion and it passed unanimously.

**Ordinance 2022-02-723 2022 City Employees**

Council member Jones made a motion to approve Ordinance 2022-02-723. Council member O’Connor seconded the motion and it passed unanimously.

**Ordinance 2022-03-724 Sewer**

Council member O’Connor made a motion to approve Ordinance 2022-03-724. Council member O’Sullivan seconded the motion and it passed unanimously.

**Resolution 2022-001 Establishing a Public Records Act Policy and Procedures**

Council member Schroder made a motion to approve Resolution 2022-001 Establishing a Public Records Act Policy and Procedures. Council member O’Connor seconded the motion and it passed unanimously.

**City of Bingen Shoreline Master Program**

City Administrator Loney informed the Council that the Department of Ecology has mandated that cities in Klickitat County update their Shoreline Master Programs in 2022. Ecology is providing $11,200 to support this requirement. Estimated costs for a completed plan are approximately $15,000. This item is deferred to the next Council meeting to give the Council time to review the old Shoreline Management Program and Ecology grant requirements.

**Staff Reports**

City Administrator Loney reports that she is working hard to get up to speed.

**Mayors Update and Council Comments**

Council member Schroder informed the group that there was a profile in the paper about Mayor Kiewit.

Council member O’Connor inquired about the oath of office paperwork, and City Administrator Loney indicated she would file the paperwork once signed by the Council member.

**Voucher Approval**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date January 18, 2022.

The council by unanimous vote does approve for payment the following list:

Payroll Checks (Dated 1/31/2022) and Payroll EFT (Dated 1/31/2022) totaling $36,469.87. General Fund - $16,181.09, Street Fund - $5,181.10, Water Fund - $3,610.97, Sewer Fund - $717.90, Treatment Plant Fund - $10,778.81.

Motion: O’Connor

Second: Schroder

Checks 22842-22844 (Dated 12/31/2021) totaling $45,742.96. General Fund - $4,297.80, Water Fund - $4,503.74, Sewer Fund - $5,428.58, Court Remittance Agency Fund - $31,512.84

Motion: Schroder

Second: Spratt

Checks 22850-22865 (Dated 2/1/2022) totaling $9,721.11. General Fund - $4,419.12, Street Fund - $2,273.63, Water Fund - $1,329.95, Sewer Fund - $768.34, Treatment Plant Fund - $930.07.

Motion: Jones

Second: Spratt

**Executive Session**

Cancelled

**Adjournment**

Mayor Pro Tempore O’Sullivan adjourned the meeting at 7:57 pm.