

BINGEN CITY COUNCIL MINUTES
Special Meeting

December 5, 2012

The meeting was called to order by Mayor Betty Barnes at 4:30 p.m. Council members present: Laura Mann, Catherine Kiewit. City Administrator Jan Brending was present. Council members absent: Sandi Dickey, Clinton Bryan, Maria Perez. Audience by telephone: Tina Watkins, Erika Turney.

Washington State Auditor's Office – 2010-2011 Audit Exit Conference

Tina Watkins, Washington State Auditor's Office introduced herself and Erika Turney. She said she is the audit manager, Erika Turney is the auditor-in-charge.

Tina Watkins and Erika Turney reviewed the draft accountability audit report.

Erika Turney reviewed the areas of testing which included utility billings/receivables/cash receipting, open public meeting minutes, procurement (bidding), payments/expenditures, financial condition, cost allocation plan and payroll.

Erika Turney reviewed the exit comments for management which included three items: cost allocation, restricted revenues, and utility discounts.

Erika Turney said the audit went well and appreciated the assistance of city staff during the audit.

Tina Watkins said the audit is a clean and unqualified audit.

Tina Watkins said the city is currently scheduled for its next audit in 2014. She said the city may want to consider changing to a three-year audit cycle which she said is possible passed on the city's audit history.

Laura Mann said that she felt as long as Jan Brending is with the city she would be comfortable with a 3-year audit but if things were to change she might want to change that position.

Betty Barnes said she agrees with Laura Mann. She said she would want an agreement that if the city chose to request an earlier schedule for an audit that they would be able to do that.

Council members and the auditors discussed a two-year cycle versus a three-year cycle for audits.

Tina Watkins said she will prepare a quote for a three-year audit for the city.

Catherine Kiewit said it is nice to have the auditors provide a thorough investigation of the city's finances and have confirmation that Jan Brending is doing her job exceptionally well.

Erika Turney said she wanted to thank Jan Brending and Dena Riggleman for their help.

Betty Barnes thanked the auditing staff for their help and making things comfortable for the city staff.

Tina Watkins said she is glad to have a board as involved as the City of Bingen. She said she wishes all the cities were as involved.

At 5:05 p.m. the city council adjourned.

City Clerk

Mayor