

BINGEN CITY COUNCIL MINUTES

September 19, 2017

The meeting was called to order by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Ryan O'Connor, Laura Mann, Izzy Schroder, Phil Jones. Council members absent: Catherine Kiewit. Staff present: City Administrator Jan Brending, City Attorney Chris Lanz, Sergeant Mike Hepner. Audience present: Ryan Kreps, D.R. O'Hara.

Bingen-White Salmon Police Department Update

Sergeant Mike Hepner reported that there were several felon warrant arrests made during traffic stops in Bingen. He said they were most likely the result of higher traffic on Highway 14 due to the closure of Interstate 84. Hepner said he did not see anything negative during Huckleberry Festival. He said the police department did assist in shutting the down the beer garden in the evenings.

Laura Mann noted that she did not see any officers during the time she was at the festival. She also noted that there had been several dogs running loose but with the assistance of several individuals were able to get them back to the property they came from.

Betty Barnes said that just prior to the report of dogs running at large she had spoken with Mike Solomon and had sent him home.

Approval of Meeting Minutes – September 5, 2017

Changes to the minutes of the September 5, 2017 regular council meeting were noted as follows:

Page 1, 8th paragraph should read as follows: "Izzy Schroder said she is wondering if the city is doing anything related to preparing for evacuations."

Page 3, 7th paragraph, last sentence should read: "She asked how the Real Estate Excise Tax funds can be used."

Izzy Schroder moved to approve the meeting minutes of the September 5, 2017 regular council meeting as corrected. Ryan O'Connor seconded the motion and it was unanimously passed.

Proposed IT Service Agreement, Radcomp Technologies

Jan Brending provided an overview of the proposed IT service agreement with Radcomp Technologies. She noted that the price will increase 20% each year for the next 3 years and then at the more normal rate of inflation. Brending said the purpose of the increase is to bring the price to normal market rates. She said she feels it is important to have an IT service agreement to help the City protect important data.

Ryan Kreps, owner of Radcomp Technologies, introduced himself and answered questions from the council.

Laura Mann moved to authorize the mayor to sign the IT service agreement with Radcomp Technologies. Izzy Schroder seconded the motion and it was unanimously passed.

Proposed Resolution 2017-015, Declaring Emergency Due to Failure of SCADA System

Jan Brending provided information regarding the recent failure of the city's water SCADA system. She noted that the system provides information to public works employees regarding the status of the wells and reservoirs. Brending said because the SCADA system failed water was coming into the reservoir from all of the city's water sources and caused it to overflow. She noted there was some damage at the top of the reservoir because more water was coming into the system than the overflow outlet could handle. Brending said the SCADA system needs to be replaced as quickly as possible to avoid another such scenario.

Laura Mann moved to adopt Resolution 2017-015, Declaring Emergency Due to Failure of SCADA System. Phil Jones seconded the motion and it was unanimously passed.

Proposed Resolution 2017-016, Interfund Loan to Capital Reserve Fund from Sewer Capital Reserve Fund

Staff and council members discussed the replacement of the SCADA system. Jan Brending noted the proposed budget includes funding for the replacement including an interfund loan. She said the interfund loan provides for loaning \$171,086 from the Sewer Capital Reserve Fund to the Water Capital Reserve Fund with repayment over 3 years at 1.1182% interest, the Local Government Investment Pool Anticipated Gross Earnings Rate as of August 31, 2017.

Ryan O'Connor moved to approve Resolution 2017-016, Authorizing interfund loan to the Water Capital Reserve Fund from the Sewer Capital Reserve Fund in the amount of \$171,086 and setting repayment and interest calculations. Phil Jones seconded the motion and it was unanimously passed.

Public Hearing – Proposed Amendments to the 2017 Budget

Betty Barnes opened the public hearing for proposed amendments to the 2017 budget.

Jan Brending provided an overview of the proposed amendments noting there are minor amendments to the budget with the major amendment providing funding for the purchase of a new dump/plow truck with sander to replace the city's existing 1986 International dump/plow truck with sander and 1988 Ford F350 dump truck and providing funding for the replacement of the city's water SCADA system.

Betty Barnes closed the public hearing.

Proposed Ordinance 2017-05-767, Amending the 2017 Budget

Izzy Schroder moved to approved Ordinance 2017-05-767 amending the 2017 budget. Laura Mann seconded the motion and it was unanimously passed.

Small Works Roster Bid, Repair/Replacement of City Hall HVAC System

Jan Brending said the city issued a small works roster bid asking for bids to either repair or replace the city hall HVAC system. She said the city received one bid which provided pricing to replace the system. Brending said a number of companies came and looked at the system but she is not sure why only one company provided a bid. She noted that several companies did recommend replacing the system. Brending said A & E Heating and Air, Inc. are a qualified contractor who provided a bid in the amount of \$19,350 including taxes to replace the system.

Izzy Schroder moved to authorize the mayor to sign a contract with A & E Heating and Air, Inc. for the replacement of the city hall HVAC system in the amount of \$19,350 including taxes. Phil Jones seconded the motion and it was unanimously passed.

Request to Authorize Submission of a Loan Application to USDA Rural Development Related to Water System Improvements

Jan Brending said she is recommending the city council authorize the submission of a loan application to USDA Rural Development for improvements to the water system including replacement of the city's reservoir. She recommended authorizing staff to work with the city's engineer, Gray & Osborne, and USDA Rural Development to determine the best loan application.

Laura Mann authorized the submission of a loan application to USDA Rural Development for water system improvements that will be determined by city staff, the city's engineer and USDA Rural Development. Ryan O'Connor seconded the motion and it was unanimously passed.

Proposed Resolution 2017-017, Declaring Emergency Due to Failure of Dickey Farms Waterline

Jan Brending explained the city council and mayor declared an emergency on August 16, 2016 related to the failure of the Dickey Farms waterline that runs underneath Highway 14. She said a resolution was not adopted at that time. Brending noted that ownership of the Dickey Farms waterline remains in dispute.

Izzy Schroder moved to adopt Resolution 2017-017 declaring an emergency due to failure of the Dicky Farms waterline retroactive to August 16, 2016. Phil Jones seconded the motion and it was unanimously passed.

Mayor's Update and Council Comments

Jan Brending Resignation

Betty Barnes said the council has a copy of Jan Brending's resignation letter. She said her last day with the city will be October 6. Barnes noted that Brending has spent more than 18 years with Bingen.

Barnes said she has appointed Laura Mann and Izzy Schroder to a hiring committee which will look at different ways to approach the hiring process.

Barnes said copies of the job descriptions for both the City Administrator and the City Clerk/Treasurer positions have been provided to the city council. She said review of the job descriptions will be on the agenda at the next council meeting.

Fire Engine

Laura Mann asked if the fire engine had been sold.

Jan Brending said yes for \$3,500.

Bingen Point Access Presentation – Huckleberry Festival

Laura Mann said she spoke with Washington State Department of Transportation (WSDOT) representatives at the Huckleberry Festival. She said she is now more comfortable with idea of an underpass then when she first heard about it. Mann said she thought the presentation of the information was well done.

Betty Barnes said she heard that the information was well received.

Yakama Nation Letter – Tribal Trust Property

Laura Mann asked if the city had heard back from the Yakama Nation regarding the tribal trust property at the corner of Vine and Humboldt.

Jan Brending said no.

Park Sequoia Trees

Izzy Schroder asked if the city has heard back from the company that installed the three Sequoia trees in the park.

Jan Brending said yes. She said the city was provided with specific instruction for watering the trees when the trees were planted. She said those instructions were not followed in the spring or early summer.

Litter

Izzy Schroder said asked if the city public works crew picks up litter along the city streets.

Jan Brending said not normally. She said they do some litter patrol around the park and along Steuben. She noted that the youth from the Youth Center also do some litter patrol.

Izzy Schroder suggested that the next time the county community service crew is in Bingen maybe they could do some litter patrol along some of the residential side streets. She noted that the one block of East Jefferson has quite a bit of litter in the ditch along the north side of the road.

Voucher Approval

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 19, 2017. The council by unanimous vote does approve for payment the following list: checks 19483-19498 (dated 09/19/2017) totaling \$4,854.26. General Fund - \$1,586.44; Street Fund - \$203.88; Water Fund - \$859.17; Sewer Fund - \$203.87; Treatment Plant Fund - \$2,000.90.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 19, 2017. The council by unanimous vote does approve for payment the following list: EFT (dated 09/20/2017) totaling \$2,270.04. General Fund - \$22.75; Street Fund - \$104.53; Water Fund - \$1,635.75; Sewer Fund - \$222.10; Treatment Plant Fund - \$284.91.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 19, 2017. The council by unanimous vote does approve for payment the following list: EFT, payroll checks 19479-19482 (dated 09/15/2017) totaling \$16,897.42. General Fund - \$6,750.75; Street Fund - \$2,729.10; Water Fund - \$2,764.03; Sewer Fund - \$357.71; Treatment Plant Fund - \$4,295.83.

The council adjourned 9:02 p.m.

City Clerk

Mayor